



# APMEX Summer Internship Program 2014

## About APMEX

Since our founding in 1999, APMEX has grown to become a leading global retailer of Gold, Silver and other Precious Metal products, an important resource for investors and collectors worldwide.

APMEX is dedicated to providing employees with opportunities for career growth, expansion of skills and the ability to create personal development plans, in addition to competitive compensation and benefits. Employees and their families appreciate the security of working in an environment that combines a financially stable organization with the challenge of helping to shape a dynamic and exciting industry.

If you have a passion for excellence, a drive to succeed, and enthusiasm to be better than yesterday, you're exactly the kind of person we want on our team.

## About the Internship Program

Put your know-how and education to work with an APMEX internship! As a member of the APMEX Internship Program you will become part of a team that focuses on innovation and thrives on new challenges. We are accepting applications from a variety of disciplines including accounting/finance, business administration, supply chain logistics, marketing, and information technologies.

The APMEX Internship is a 12 week program, 20 hours/week and lasts from May 2014 – August 2014.

## How to Apply

We are currently accepting resumes from all interested applicants. Please submit your resume to [internships@apmex.com](mailto:internships@apmex.com) and someone from Human Resources will contact you with further information. The APMEX Internship Program will start in the Summer of 2014.

## Application Materials

Please include the following in your application:

- Copy of your resume
- Program Application form (attached)
- 1 Letter of Recommendation

## Application Deadline

All completed applications should be submitted via e-mail to [internships@apmex.com](mailto:internships@apmex.com).

## Contact

For questions please email [internships@apmex.com](mailto:internships@apmex.com) and a representative from HR will contact you or call the program coordinator:

**Suhani Lageman**  
**Corporate Recruiter**  
**Direct: (405)-595-2177**



## Internship Program Application

***Please select one***

- ☐ Information Technology
- ☐ Supply Chain/Product Management
- ☐ Accounting/Finance
- ☐ Marketing/Merchandising

PERSONAL INFORMATION			
Name			Date
<i>Last</i>	<i>First</i>	<i>Middle</i>	
Address			Phone
<i>Street</i>	<i>City/State</i>	<i>Zip Code</i>	
E-mail			
Citizenship Status <input type="checkbox"/> U.S. Citizen <input type="checkbox"/> Permanent Resident <input type="checkbox"/> Student Visa			
APMEX conducts a background check that includes criminal, education, employment, credit and drug screening. Are you willing to submit to this background check process? <input type="checkbox"/> Yes <input type="checkbox"/> No			

SCHOOL INFORMATION		
College	Major	Minor
Year in School	GPA	Expected Graduation Date
How did you hear about our internship program?		

<b>WORK EXPERIENCE</b>		
Dates (MM/YY to MM/YY)	Employer	Title
1		
2		
3		
Computer Skills		
Volunteer Work/ Other Interests		

<b>PROFESSIONAL REFERENCES</b>		
Name	Relationship	Contact Information (Phone/Email)

<b>INTERNSHIP AVAILABILITY</b>					
Please check your general availability	Monday	Tuesday	Wednesday	Thursday	Friday
Morning (8am-12pm)					
Afternoon (1pm – 5pm)					
<i>Summer Internships require 20 hours/week</i>					



## ADDITIONAL QUESTIONS

Why would you like to work as an APMEX Intern?

---

---

---

---

---

---

How do you exemplify APMEX's core values? (Passion, Teamwork, Embrace Change, Efficiency, Standards, Employee Focus, Fiscal Responsibility) Please choose one.

---

---

---

---

---

---

Please describe at time when you delivered exceptional customer service

---

---

---

---

---

---

I certify that all of the statements in this application are true and complete to the best of my knowledge. I understand that a false or incomplete answer may be grounds for not considering me or for my dismissal.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_